



ML RESEARCH GROUP

* 2322 S. McClintock Drive , Tempe, Arizona 85282 * Toll Free (800) 253- 9022 * Fax (480) 237-1179 *
* www.mlresearchgroup.com * inquiries@mlresearchgroup.com *

REQUEST TO IDENTIFY ADULT HOUSEHOLD RESIDENT(S)

BY SUBMITTING THIS REQUEST, YOU CONFIRM THAT YOU HAVE READ OUR TERMS AND CONDITIONS NOTICE ATTACHED TO THIS REQUEST FORM (ALSO AVAILABLE ON OUR WEB SITE) AND AGREE TO ITS CONTENTS THEREIN.

Fee: \$68.00

Our fee is based per adult household resident identified. We have no accurate means of ascertaining the relationship between a policy holder and the Defendant. Therefore, auto policy holders identified may or may not be related to the Defendant.

Rush Service Requested? _____ No _____ Yes (Additional \$75.00 fee)

REQUESTOR'S DETAILS:

Request Date: ____/____/____ **Law Firm:** _____

Attorney Name: _____ **Contact Name:** _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail: _____ **Telephone:** _____ **Fax:** _____

Date of Loss: ____/____/____ **File Name:** _____

DEFENDANT BEING TRACED:

Individual/Entity's First Name: _____ **Last Name:** _____

Individual/Entity's Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Individual/Entity's Birth Date: ____/____/____ **Individual's SSN/Entity's FEIN:** _____

Home Telephone: _____ **Work Telephone:** _____

List any names of current residents and potential auto policy holders at the address mentioned above to avoid any fees for residents you are currently aware of:

THE INFORMATION YOU WILL RECEIVE IN A SUCCESSFUL TRACE SITUATION, INCLUDES:

** Complete First and Last Name * Date of Birth* Social Security Number (when available) **



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TERMS AND CONDITIONS NOTICE REGARDING IDENTIFYING ADULT HOUSEHOLD RESIDENT REQUEST

FEES & BILLING

OUR TERMS OF BUSINESS are net 15 days, unless prior arrangements have been made. The fifteen (15) days begins from the date your office receives the faxed report and invoice from us. Invoices not paid within twenty (20) days are subject to a ten dollar (\$10) per day penalty, with no ceiling on the number of penalty days. Invoices not paid within ninety (90) days will result in collections actions and the pursuit of legal remedies that may be available.

FEES QUOTED on the Request Form are per resident identified.

FOR CASES 10 YEARS or older, contact our office for a quote PRIOR to submitting your request.

THERE IS NEVER A CHARGE to you if we are unable to identify any adult household residents.

ALL RUSH cases are placed ahead of all NON RUSH cases, however, the RUSH fee is waived when the requested information is not obtained or if the investigation has taken in excess of ten (10) business days.

TERMINATION of a submitted request will result in a \$50 Termination fee. Terminations or any changes to the initial Request Form must be faxed to our office immediately. Verbal requests cannot be accepted.

TO AVOID BEING INVOICED for persons already known to exist at the same household, please indicate the information on the Request form when submitting your request. We have no way of knowing which person(s), if any, you are aware of, unless they are made known to us at the time of your request submission.

DISPUTES OF FEES must be brought to our attention within ninety (90) days from the date of invoice or they shall be deemed to be valid.

DEFINITIONS

ADULT HOUSEHOLD RESIDENT shall be defined as a person 18 years or older residing at the same address as the Defendant. We have no means of ascertaining the relationship between a household resident and the Defendant. Therefore, residents identified may or may not be related to the Defendant. The focus of our service is to identify the

DATE OF LOSS shall be defined as the date provided on the Request Form. However, if a loss period is given, then the loss date shall be defined as any date during the reported loss period.

TERMINATION shall be defined as the termination or cancellation of any search or request at any point following our receipt of the request.

PROCESS

AVERAGE TURNAROUND time for our research is fifteen (15) business days.

SEARCHES ARE PERFORMED based on the address given.

ALL RESULTS will be faxed to the client immediately upon completion of our research with an applicable invoice.

DISCLAIMER

ML Research Group uses reasonable care to obtain accurate and up to date information from sources considered reliable. It is believed that all information provided is accurate, however the ML Research Group makes no warranty or guarantee, either expressed or implied, that the information provided herein is correct, since the information has been obtained from supplementary sources. You should not make a decision to proceed based solely upon the information provided herein, but should also use reasonable care and utilize other sources of information that are available to you in order to make your decision as to how to proceed.